



**OVERVIEW** – Five Forks Brethren in Christ Church is seeking a person who is committed to knowing, loving, and following Jesus that will take responsibility for nurturing and leading our Student Ministries (6<sup>th</sup> – 12<sup>th</sup> grade). He/She is responsible for three primary areas of Student Ministries that include:

- Sunday Morning Programs
- Sunday Evening Programs
- Youth Activities (Outreach, Service, Recreation Events within the church and community)

Other responsibilities outside of these 3 primary areas include (but are not limited to):

- Working with the Child Protection Coordinator to help oversee the safety and security of our youth
- Participating in weekly staff meetings

**WAGES/HOURS PER WEEK:** The hourly wage has a base of \$23.00 an hour, with the possibility for an increase based on education/experience. The expectation is to work approximately 25-30 hours per week with a flexible work schedule. The goal is for this position to transition into a full-time salary position.

**SCHEDULE:** The day and time of day are flexible; however, you are expected to be available at these specific times on a regular basis:

- Sunday Morning Services (7 AM – 11:30 AM)
- Sunday Evening Gatherings (4:30 PM – 8 PM)
- Weekly Staff Meeting (9 AM – 10:30 AM)

**ANSWERS TO:** Lead Pastor, with the regional Bishop available as a resource person.

**EDUCATION:** We will be seeking an individual who has training and knowledge in the area of Student Ministries. It is preferred, but not required that the POSM have a degree in Student Ministries, Secondary Education, or equivalent experience working in Student Ministries.

**RESPONSIBILITIES:**

**Relationship Building**

- Connect with students at the church, at events, etc.
- Attend school programs and extra-curricular activities that students are involved in
- Take advantage of opportunities to connect with students outside of the church as well (attending school programs and extra-curricular activities students are involved in)

### Education (Sunday Morning/Sunday Evening)

- Responsible for teaching or selecting curriculum that is in line with our Core Values
- Teach the youth on a regular basis
- Recruit and provide curriculum for youth leaders who help to teach
- Promote Sunday School and Sunday Evening Youth Group within the church and community

### Missions

- Form a Mission Leadership Team and establish goals for missions and cross-cultural opportunities
- Coordinate, lead and participate in the following areas: selecting mission organizations to partner with, choose destinations and activities; provide team training, oversee fund-raising and promotion for support
- High School Mission trips follow this 4-year cycle: International, OFF, National, OFF

### Student Activities

- Establish goals in regards to frequency and type of activities (Worship, Service, and Fellowship) and promote them within the church and community (Example: Annual Spring Weekend Retreat)
- Organize logistics, make reservations, oversee and track payments and arrange for financial assistance when applicable
- Recruit helpers, drivers (vehicles and bus)
- Ensure that permission slips are distributed and collected

### Youth Worship Team

- Provide opportunities for youth to lead worship
- Recruit leaders to help facilitate youth worship team practices, or lead it yourself

### Leadership

- Form a Leadership Team, call and lead occasional meetings to help establish goals for the team and make clear plans for future activities and lessons
- Identify, recruit and develop youth leaders
- Oversee youth spending plan

**CHARACTERISTICS:** The following characteristics will be necessary for this role, specific to the culture and character of Five Forks BIC:

- Embodies an attitude of servanthood as modeled by Jesus (Matthew 20:26-28)
- Possess the strong character required for Church leadership: Respectful, Humble, the Fruit of the Spirit, etc. (Philippians 2:3, Galatians 5:22-23)
- Highly relational – relationship driven over program driven
- Self-Starter – able to work independently and complete tasks without monitoring
- Good communication – written and verbal
- Administrative capabilities

*Interested Candidates can submit the following to Lead Pastor, Brady Smith ([brady@ffbic.org](mailto:brady@ffbic.org))*

- 1. Submit a PDF version of your resume, with a cover letter specifically outlining your interest and reasons for applying for this particular position.*
- 2. Submit the names and contact information of at least three references who have at least twelve months first-hand knowledge of you and any experience working with students.*

*If we have further interest, you will be sent a preliminary questionnaire and a request for additional information.*

